

1.0 **Apologies for Absence:** Ivor Thulborn

1.1 **Present:** Ross Van de Zande (Chairman), Ian Cooper, Nick Gane, Glenn Warriner, Andrew Conquest, Ashley Seaborne, Jules Mills, Mark Jefferson & Malcolm Lodge (Sec.)

2.0 **Acceptance of minutes of the meeting held on Monday 7th February : It was noted that the date on the minutes was incorrect and also 8.0 was missing (Chairman's Report). MJ added that in 5.1 it should read "the file is too big for the website" not the click count. ML said he would correct the errors and circulate the amended minutes.**

ML

3.0 **Matters Arising:**

3.1 **(5.1) MJ** said there were insufficient members with Apple devices to trial the work tracks.

4.0 **Music Team: MJ**

4.1 The choir is getting back vocally to where it was before the pandemic. **MJ** asked the committee whether the choir should sing Myfanwy with music. The committee felt that singing in Welsh it was too much to ask the choir to remember. **MJ** agreed but made the point the choir folders must be used.

ALL

4.2 Colin Burrows asked **MJ** if he could sing in the concert even though he will be away in France for 3 weeks. **MJ** agreed to this as he felt Colin knows the music well enough.

4.3 Asked the members to suggest new repertoire and to forward suggestions to Glen Warriner.

4.4 Suggested sing and record Speed Your Journey to send to the Melody girls of the Ukraine. The committee thought this was a good idea. **MJ** said the Kirbye Singers, who rehearse in the church will be doing a short concert on Thursday 10th March and will be finished at 8:30. He suggested that the recording could be done in the church after 9:00 pm. **ML** said he would contact Julie at All Saints to see if this is ok. It was agreed to do this in casual dress.

ML

4.5 **MJ** unable to be at rehearsals for 24th March and 7th April. Ros Pitcher and Paul Davis to be approached to cover the dates.

5.0 **Concert Secretary: IT** absent **ML** read a report sent to him.

5.1 Ed Wilson's concert all going well expected to be a sell out, 240 people.

5.2 Joint concert with Mansfield Male Voice Choir on 18th June has been booked for St John's Church Bury St Edmunds. Afterglow still to be sorted.

IT

5.3 Old Time Songs and Chips booked at the Bury Rugby Club for Thursday 21st April.

5.4 Requests from Great Barton and Rattlesden to perform concerts. Suggest October/November 2022.

5.5 Alan at Trinity College Chapel Cambridge would like the choir to sing on Sunday 4th December, this to be confirmed.

IT

- 5.6 Struggling to fix a date for David Peck's concert, could be next year. **RvdZ** said he had spoken to David Peck's daughters and there is going to be a service for David in Clare on Tuesday 5th April. This will be an informal service and he will ask at notices who will be attending. As with Jim Beardsmore service it is hoped there will be sufficient choir members who can sing a piece of music.
Concert/memorial service for Paul Deane will be in the Cathedral but there is a queue so date yet to be determined. **RvdZ**
- 5.7 Warwick Lowe left **IT** a message saying he would like to organise a concert.
- 6.0 **Concert Manager: AS**
- 6.1 Booked Dan's Coaches for the Suffolk Show on June 1st for a cost of £325. Agreement to charge £5 per head and subsidise the remainder from the travel fund. **ALL**
- 6.2 The horse box was sold on ebay for £723.40 after ebay had taken their commission. The committee thanked **AS** for arranging this. **ALL**
- 7.0 **Treasurer: AC**
- 7.1 **AC** reported that the Choir's total funds were £43513. This included ticket money for the concert in memory of Ed Wilson of £860 and the receipt of the funds for the sale of the old horse box (£723.46). The Royal British Legion have yet to be paid their donation relating to the APEX concert last year (**IT** to advise).
As requested **AC** provided a detailed list of venues and costs for the proposed summer dinner for members and their partners. This is to say thank you to the members for continuing their subscriptions during the pandemic. **AC** was keen to make it a special occasion and his preferred venues reflected this. Given the numbers involved (possibly 120) appropriate venues were restricted.
After a lengthy discussion it was proposed to have the dinner at the Athenaeum in Bury St Edmunds. It was also agreed that the cost for each member would be zero with a small charge of £15 for members partners to help keep the costs down as the price per head would be around £50. **AC** explained that a proposal should be made to the choir as a whole as the cost will exceed £2000. **ALL**
- 8.0 **Chairman: RvdZ**
- 8.1 **RvdZ** said as he had only just resumed his role as chairman he had no specific items to raise.
- 9.0 **Vice Chairman: IC**
- 9.1 There had been no volunteers from the members to join the Marketing and Recruitment Group that **IC** recently proposed although he had been approached with ideas from some of the members. He said he would formulate a plan in the next few weeks. **IC**
- 9.2 The purchase of two banner stands was discussed for the recruitment of new members. **AC** suggested we purchase them for Ed Wilson concert, committee agreed. **IC** said he would progress this. **IC**
- 10.0 **Secretary: ML**
- 10.1 Unfortunately the building work at Howard School will not be completed by Easter. The Head Teacher informed **ML** that the earliest return would be after half term in June. **ML** said he would get a further update after Easter. The booking has been extended for All Saints until 2nd June. **ML**

11.0 **Membership Secretary: NG**

11.1 **NG** proposed that committee meetings shouldn't last for more than 2 hours. The committee agreed in principal that would be ideal although it was pointed out that recently there had been important issues to discuss. It was also suggested that the meetings could be less frequent. No decision was made on either of these suggestions. He added that a start of 7:00 could be considered.

12.0 **Librarian: GW** Nothing to report

13.0 **Website: JM**

13.1 **JM** said he had been communicating with Kevin Farrell, who previously had held the website position because he is unable to access Facebook on the choir website.

14.0 **Any Other Business: MJ** left the meeting at this point because of conflict of interest on the first item.

14.1 **Music Team Remuneration**

The committee unanimously agreed to increase the payments to the Music Team as proposed by **AC**. **ALL**

14.2 **Viv's Designs Payment:**

RvdZ declared a conflict of interest and did not participate in this item but did not leave the meeting room.

AC referred to the Vividesigns invoice for photography work at the APEX in January 2020, and other services totalling £550. All of which had been circulated. £75 of this has already been paid for maintaining the website in 2022 and the transfer to Jabudesigns

The invoice comprised two major items for which **AC** required the Committee's approval They related to £250 for one day's photography work at the Apex recording session in 2020 and £175 for design work for the MD job description advert, SEMVC style for policy documents and an update of committee letter templates following the 2021 AGM.

In relation to the Apex recording session **IT** had explained to **AC** that he had orally given Vividesigns a budget of £500 for the design of the CD cover of which taking the Photographs was part of this process although he had not envisaged that that element of the cost would be as much.

After discussion it was agreed (with **RvdZ** abstaining due to his conflict) that **AC** would be authorised to pay Viv £250 in respect of this element provided she agreed to complete the CD cover work for the agreed budget of £500 and that for clarity for both parties what work was left to be done for the balance of £250 should be documented between Vividesigns and the choir.

With regard the £175 amount **IC** confirmed he had instructed Vividesigns to supply the design work for the MD job description but that no quote had been provided. No order for the other £175 elements was known to have been made. Nevertheless, given that this work had been done, for the Choir's benefit it was agreed that this sum should be paid. **IC** proposed that no payment should be made until the code has been sent to Mike Pepper at Jabudesigns to effect the full legal transfer of the website Domain. When asked, **RvdZ** said he had notes from Viv Brar to say this had been done. **IC** replied that she had "pointed" the website from Polar to Jabudesigns but to complete the legal transfer the code must be sent to enable total control of the website to be passed over. **RvdZ** said he would talk with Viv. The committee agreed that until this happens the payments requested should not be paid. **ALL**

15.0 **Date of Next Meeting: Wednesday 4th May 2022 7:30 pm**
Deaf Centre 28 Northgate Street B.S.E. IP33 1HY

